

Port Health & Environmental Services Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	7 July 2015	Mobile Shredding Vehicles	Director of Transportation and Public Realm	Ongoing	<p>As reported previously, the City of London takes the environmental impact of shredding companies on residents and other City users very seriously and is committed to helping companies to reduce their pollution and noise levels within the Square Mile.</p> <p>Over the last 6 months, City Officers have met regularly with Shred-It, the main operator within the City, to look at the issues and potential solutions. I am pleased to advise you that these discussions have generally gone very well and we have established a set of joint aims. The key issue we agree on is that their clients should be encouraged to move from an on-site to an off-site shredding model. This would deliver a cost saving to their clients without any degradation to security/data protection. We are looking to supplement this with a case study/analysis exercise around sustainability/Corporate responsibility showing the environmental benefits of off-site vs. on-site shredding. This will help Shred-It to provide solid marketing to clients and we</p>

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					<p>have already approached a couple of City of London Members who have agreed to get involved at this point, look at the data/marketing and provide their input. We can also use the outcomes of the exercise to encourage other operators to adopt best practice.</p> <p><u>Information from meetings:-</u></p> <p>Shred-It's two year target is to reduce the % of on-site shredding clients from 55% to 30%. This target applies to all of their workers from senior management down to account managers and sales staff. Their 18 month target for London was to reduce from 55% to 45% and, as they have already met this, they have moved the target to 41%.</p> <p>They have looked at their routing schedules in South West England and reduced the number of vehicles from 65 to 54. They are going through a similar exercise for London. There has been a delay in looking at vehicle movements and emissions as Shred-It has recently been acquired by another company and part of that process is to change the tracking and other software in their fleet.</p>

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					<p>So, what next?</p> <ul style="list-style-type: none"> • By end of July 2016, we will have looked at all their on-site, on-street shredding locations in the City and come up with a plan for each site. • By end of July 2016, Shred-It will have definitive data which they will share with us about CO2 emissions and the difference between on-site and off-site shredding. • By end of September 2016, Shred-It will have a comprehensive marketing sheet for customers setting out the benefits of off-site shredding. <p>Shred-It will be met with again in July and Members will be updated on progress of the above timetable.</p>
2.	19 January 2016	Heathrow Animal Reception Centre (HARC) Annual Review of Charges	Comptroller & City Solicitor	Complete	<p>The Schedule of Charges to be adopted by HARC from 1 April 2016 were agreed by your Committee in January 2016 and will be considered by the Court of Common Council for final approval at its meeting on 3 March 2016.</p> <p>May 2016 Update The final 2016/17 byelaws were</p>

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					considered and approved at Court of Common Council on 21 April 2016.
3.	8 March 2016	Recycling Action Plan	Assistant Director of Cleansing Operations	May 2016	The outcome of a report from the West London Riverside Waste Authority regarding a piloted recycling-incentive scheme was undertaken, the results are due to be published soon and will be reported to Members when available.
4.	8 March 2016	Bishopsgate Bin Trial	Assistant Director of Cleansing Operations	May 2016	New Bin units have been delivered and are soon to be installed. Once installed, Train Station Managers will be contacted regarding the disposal of free daily newspapers and publicising the use of the bins.
5.	8 March 2016	Open Spaces Operational Property Review	Director of Open Spaces	Complete	In March 2016, the Corporate Asset Sub Committee considered and approved that the parcel of land known as the Rabbits Road Bridge Plot be declared surplus to the Open Spaces Department's requirements.